



JOB DESCRIPTION

Job Holder's Title:	Machine Operative (Grade 3)
Reports to:	Team Leader
Direct Reports:	None
Site Responsibility:	Lichfield

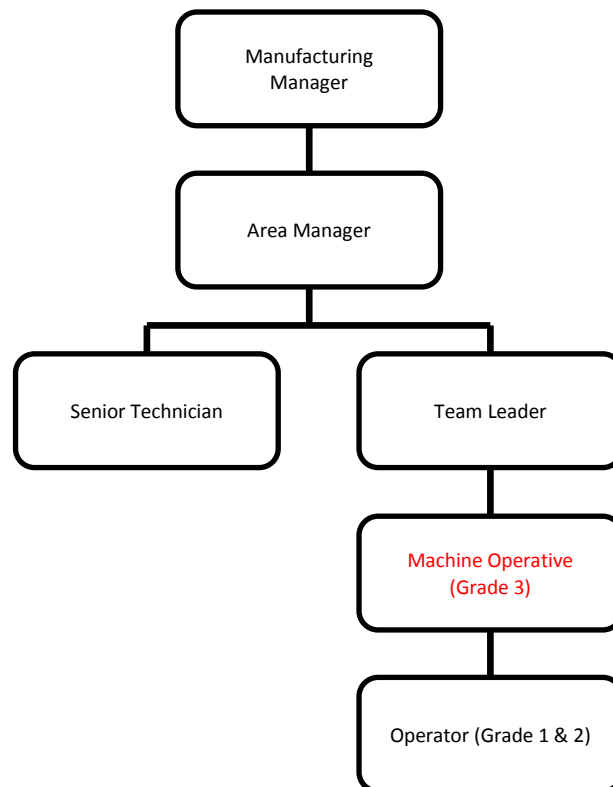
Main Purpose of the Job

To be a technical specialist on plant and process in the area of the team. To set up and run machinery, plant and equipment ensuring all food safety and hygiene procedures are maintained. To perform rudimental asset care and remedial work on equipment. To train operatives and ensure quality.

Scope of Responsibility

Liaise with the team leaders, and Senior technician to ensure all machinery is operating at its full capability. To participate in systemic and process improvement within a CI framework.

Team Structure



HR-JD-055 Version: 2	AUTHORISATION	SIGNATURE	DATE	Page 1 of 3
	WRITER: Area Manager - David Twigg	HELD ON MASTER COPY	26/10/2017	
	VERIFIER: Manufacturing Manager – Paul Donkin	HELD ON MASTER COPY	26/10/2017	
	VALIDATOR: HR Manager – Dan Goulding	HELD ON MASTER COPY	27/10/2017	

Main Responsibilities	
1	Evaluate machinery performance.
2	Identify and rectify mechanical faults to machinery, and equipment where able and invoke escalation process.
3	Participate process improvements through CI framework
4	Assist to install new plant and equipment when required.
5	Implement and ensure adherence to SOPS
6	Complete rudimentary PPM's as instructed.
7	Management of inspections of equipment integrity on a daily basis.
8	Minor maintenance following fabric/safety inspections
9	Work with the team leaders / Senior technician on plant availability
10	Ensure operators are sufficiently trained for the current and future requirements of the department

Key Performance Indicators	
1	Plant availability, PPM completion rate.
2	Giveaway, rejects and yield
3	SOP and Training adherence

Limits of Responsibility	
1	Situational minor setting changes allowed but now significant running parameters to be changed

Skills and Experience	
1	Experience in a similar role.
2	Mechanical awareness
3	On the job training experience
4	Level 2 Food Hygiene

Personal Qualities	
1	A team player that supports the sharing of information and values the opinions of others
2	Tenacious approach, good communicator
3	Open to change and constantly drives for improvement
4	Reliable, honest and able to constructively challenge poor performance

Special Tasks		
As and when required.		
Other Duties		
This list of duties is not intended to be exhaustive but gives a general indication of tasks and responsibilities. All employees are expected to work in a flexible manner and acknowledge that tasks not specifically covered in their job description are not excluded.		

Job Holder Name:	Job Holder Signed:	Dated:
Signed on behalf of Florette UK & Ireland Ltd.		Dated